



**North Carolina Department of Health and Human Services**  
**Division of Mental Health, Developmental Disabilities and Substance Abuse Services**  
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Michael F. Easley, Governor  
Dempsey Benton, Secretary

Michael Moseley, Director

February 8, 2008

**MEMORANDUM**

**TO: LME Directors**

**FROM: Mike Moseley**

A handwritten signature in black ink, appearing to be "MM", written over the name "Mike Moseley".

**RE: Change in the CDW Reporting Requirements**

As you are aware, the General Assembly has directed the Division of Mental Health, Developmental Disabilities, and Substance Abuse Services to begin collecting income data on the clients that we serve. Additionally, the Division has determined that changes need to be implemented to the Client Data Warehouse (CDW) to capture data to respond to the Substance Abuse National Outcome Measures (NOMS) required under the Substance Abuse Block Grant. To meet these requirements, the Client Data Warehouse (CDW) reporting requirements will change effective with the May, 2008 data (due by June 15, 2008).

The change in reporting requirements is as follows:

**Demographic Record (record type 11).** Additional fields added to collect Family Income, Family Size, and Number of Arrests 30 days prior to admission. Updates to the race code values.

**Consumer Episode Completion (Discharge) Details (record type 12).** Added additional fields to collect Employment Status at Discharge and Number of Arrests 30 days prior to discharge.

**Diagnosis Details (record type 13).** Added additional situations in which the record must be sent.

**Substance Abuse (Drug of Choice) Details (record type 17).** Added an additional field to collect the Substance Abuse Transaction Type. Added additional situations in which the record must be sent.

**Substance Abuse Treatment (Movement) Details (record type 18).** Changed two fields to mandatory. Added additional situations in which the record must be sent.



Also included in this mailing are the new Technical Specifications for the CDW. Please refer to pages 13, 15, 16, 21 and 22 for the changes outlined in this memo. The latest version of the Technical Specifications (May 2008, Version 1.10) and an updated CDW Data Dictionary (Version 1.8) will also be posted on the Division's website. Should you have questions please feel free to contact Deborah Merrill at [Deborah.Merrill@ncmail.net](mailto:Deborah.Merrill@ncmail.net)

Ddm

Cc: Secretary Dempsey Benton  
Dan Stewart  
Executive Leadership Team  
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